

**REGULATIONS GOVERNING THE**  
**FIBA EUROPE CUP**  
**2019-2020**



**FIBA**  
**EUROPE CUP**

**As adopted**  
**by FIBA Europe in 2019**

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## **I. ADMINISTRATION**

### **1. COMPETITION**

1.1 The **FIBA Europe Cup 2019-2020** is a European Club Competition for men's clubs, legally and formally organised, governed and administered by FIBA Europe.

### **2. TROPHY**

2.1 FIBA Europe will present a trophy to the Winner.

### **3. COMMUNICATION**

3.1 FIBA Europe and the clubs participating in the competition may contact each other directly, provided that the National Federations concerned are informed at the same time.

3.2 For administrative purposes, all correspondence regarding this competition shall be in English.

### **4. WORKSHOP FOR STATISTICIANS**

4.1 Only FIBA licensed statisticians are entitled to work in any game of the FIBA Europe Cup.

4.2 All National Federations are expected to organise FIBA endorsed workshops within their country in order to get statisticians licensed.

4.3 If necessary FIBA Europe might also organise a central workshop before the start of the season

## **II. RIGHT TO PARTICIPATE IN THE 2019-2020 SEASON**

### **5. NATIONAL FEDERATIONS**

5.1 Any European National Federation which is a member of FIBA is entitled, in accordance with the provisions set out below and according to the regulations valid for the respective national competitions, to enter a maximum of two (2) clubs in the **FIBA Europe Cup 2019-2020**.

The number of clubs participating in the Regular Season shall be thirty-two (32). Up to sixteen (16) of the clubs participating in the Regular Season will be the losers of the Qualification Rounds of the Basketball Champions League.

5.2 The selection of the clubs will be based on sporting results of clubs in their national leagues. Only clubs that did not finish in the bottom 3rd of their top national league standings in the previous season can be registered by the National Federations for the FIBA Europe Cup.

If necessary, one (1) or two (2) Qualification Round(s) will be played to determine the thirty-two (32) clubs that will play in the Regular Season.

Should the club(s) of the National Federation(s) not use its (their) right to the place(s) in the competition, then FIBA Europe shall decide on the allocation of such place(s).

### **6. CLUBS**

Any club which is registered through the National Federation is entitled to participate in the competition provided that the following requirements are guaranteed:

- a) The playing hall and all basketball facilities are according to the Official Basketball Rules and FIBA Europe Competition Regulations, in particular clear of all non-basketball lines.
- b) The playing hall must have a seating capacity of a minimum of **1500** seats. In case of doubt, legal documents stating the official capacity will be required.
- c) The club hotel has to be top international standard category.
- d) Quality meals in sufficient quantities must be prepared and guaranteed for the visiting club and FIBA Officials.

### **7. REGISTRATION OF CLUBS**

#### **7.1 Financial guarantee (deposit)**

➤ EUR 10,000 Financial guarantee (deposit)

7.1.1 The club must submit an irrevocable bank transfer confirmation of EUR 10,000 as a financial guarantee (deposit) to ensure the proper organisation of the competition.

7.1.2 This amount will be reimbursed to the club after the completion of the competition:

- **Totally**, if the club has fulfilled its obligations according to the FIBA Europe Competitions Regulations,
- **Partially**, if the club has not fulfilled its obligations according to the FIBA Europe Competitions Regulations. The portion of the amount retained will be determined by FIBA Europe according to the actual « damage » caused.
- **Partially**, if the club has any outstanding debts with FIBA Europe.
- **No reimbursement**, if the club withdraws or forfeits after having registered. In such a case the FIBA Europe Regulations for Club Competitions, Articles 55, 56 and 58 will be applied in full.

#### **7.2 Terms of Payments**

7.2.1 Payment for participation shall be made by **Monday 8<sup>th</sup> July 2019** at the latest.

A good copy of bank transfer (Financial guarantee EUR 10,000) and identification details in English **must** accompany the registration form.

The amount **must** be credited to FIBA Europe's bank account:

UniCredit Bank AG Munich

Account-number: 658 505 238

Bank code: 700 202 70

IBAN: DE 79 7002 0270 0658 5052 38

Swift address: HY VE DE MM

7.2.2 Registrations for the competition will not be accepted unless accompanied by all documents foreseen in the Regulations for European Club Competitions, Articles 11.1 to 11.4, duly completed and signed.

### III. CALENDAR

#### 8. FIBA EUROPE CUP (FEC) GENERAL CALENDAR

FIBA Europe date: **Wednesday**

FIBA Europe time: **20:30**

FIBA Europe Cup 2019-2020				
2019	JUL	24	<b>DRAW</b>	
	OCT	2	QR - 1	
		9	QR - 2	
		23	RS - 1	
		30	RS - 2	
	NOV	6	RS - 3	
		13	RS - 4	
		20	RS - 5	
		27	RS - 6	
	DEC	11	SR - 1	
		18	SR - 2	
	2020	JAN	8	SR - 3
			22	SR - 4
29			SR - 5	
FEB		5	SR - 6	
MAR		4	QF - 1	
		11	QF - 2	
		25	SF - 1	
APR		1	SF - 2	
		22	<b>F - 1</b>	
	29	<b>F - 2</b>		

**QR** Qualification Round

**RS** Regular Season

**SR** Second Round

**QF** Quarter-Finals

**SF** Semi-Finals

**F** Finals

#### 9. DRAW

9.1 A Meeting of the participating Clubs will take place on **Wednesday 24<sup>th</sup> July 2019**. It is recommended that all participating clubs attend this meeting

9.2 All clubs taking part in the competition **must** have a representative present at the Draw.

## IV. SYSTEM OF COMPETITION

### 10. GENERAL PRINCIPLES

10.1 The system of competition is determined by the decision of FIBA Europe based on the proposal of the Competitions' Department and Competition's Commission.

10.2 In principle, the games are played **Wednesday** (FIBA Europe date). Alternatively the clubs can also mutually agree to play on Tuesday or Thursday.

10.3 The exact dates of the games for the **Regular Season** will be established at the draw.

**Note 1:** No date changes will be accepted 20 days or less before a game is scheduled.

**Note 2:** For the last "game date" in the Regular Season and Second Round the games will be played on the same day and **must** start at the same time.

10.4. In case of clubs from the Basketball Champions League not using their "Opt-In" to play in the Regular Season of the FIBA Europe Cup, the following procedure shall be used for the allocation of these places:

All losing clubs from the Qualification Round 2 will be ranked according to the Official Basketball Rules, section D as follows:

1. Goal difference of all games in the Qualification Round 2 will be used as the first criteria.
2. If more clubs have the same goal difference of all games in the Qualification Round 2, the higher number of goals scored in all games in the Qualification Round 2 will be used as the next criteria.
3. If more clubs have the same number of goals scored in all games in the Qualification Round 2, a draw shall decide on the final classification.

**The system of competition is as follows:**

### 11. REGULAR SEASON

#### 11.1 Regular Season

The thirty-two (32) clubs will be divided by draw into 8 groups (A to H).

It is possible for two (2) clubs from the same country to be in the same group.

The order of the games will be as follows:

Game Day:	1.	2.	3.	4.	5.	6.
	1-4	3-1	1-2	4-1	1-3	2-1
	2-3	4-2	3-4	3-2	2-4	4-3

The numbers above will be given to the participating clubs by draw.

The two (2) best-placed clubs in each group will qualify for the Second Round.

The last games on the last game day (6) will all be played on the same date and the same time as determined by FIBA Europe.

#### 11.2 Second Round

Sixteen (16) clubs will be divided into four (4) groups (I, J, K & L) of four (4) clubs each. Each club will play the other clubs in its own group in home and away games (6 games for each club) as follows

	I	J	K	L
1	A1	B1	B2	A2
2	H1	G1	H2	G2
3	C2	D2	C1	D1
4	E2	F2	F1	E1

**Note:** It is possible for two (2) clubs from the same country to be in the same group.

The two (2) best-placed clubs in each group (8 clubs in total) will qualify for the Quarter-Finals.

The games on the last game day (6) will all be played on the same date and the same time as determined by FIBA Europe.

## 12. PLAY-OFFS

12.1 For all play-offs, each qualified club will play two (2) games (home and away games).

**Note:** The two (2) games (home and away) are considered as one match. If at the end of the first game there is a tie, the score will stand and no extra period will be played. If the aggregated score of both games is tied, the 2<sup>nd</sup> game shall continue with as many extra periods of 5 minutes as necessary to break the tie.

12.2 The games of the Play-Offs will be played according to the Official FIBA Europe Calendar.

## 13. HOME-COURT ADVANTAGE

13.1 In the Quarter-Finals the respective group winners from the Second Round will have home-court advantage in the return leg.

13.2 For the Semi-Finals and Finals the home court advantage in the pairings will be determined as follows:

The teams will be classified according to their results in the FEC Second Round as per the Official Basketball Rules – Section D Classification of Teams, and the higher ranked team will have home-court advantage in the return leg.

## 14. QUARTER-FINALS

14.1 The 8 clubs qualified from the **Second Round** will play “home and away” as follows:

<b>1.</b>	I1 vs J2	<b>2.</b>	J1 vs I2	<b>3.</b>	K1 vs L2	<b>4.</b>	L1 vs K2
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14.2. The winners of the Quarter-Finals will qualify for the Semi-Finals.

## 15. SEMI-FINALS

15.1 The 4 clubs qualified from the **Quarter-Finals** will play “home and away” as follows:

<b>5.</b>	Winner 1 vs Winner 4	<b>6.</b>	Winner 2 vs Winner 3
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## 16. FINALS

16.1 The 2 clubs qualified from the **Semi-Finals** will play “home and away” as follows:

<b>7.</b>	Winner 5 vs Winner 6
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## V. PLAYERS

### Players' Eligibility:

All provisions in the Regulations for European Club Competitions apply unless stated otherwise in these regulations.

For the purposes of players' eligibility in the FIBA Europe Cup, the term "Home Grown Player(s)" shall mean player(s) registered with the National Federation of the club in question at least three (3) seasons between the age of 12 and 20.

Each Club shall enter on the score-sheet:

- a) in the case of twelve (12) or eleven (11) players, at least five (5) Home Grown Players;
- b) in the case of ten (10) or fewer players (subject to a fine) at least four (4) Home Grown Players.

The Club and its National Federation are jointly and severally responsible for the eligibility of the Club's players at all times and will bear the consequences of any infractions of the Regulations governing the FIBA Europe Cup, the Competitions Regulations of FIBA Europe and the FIBA Internal Regulations governing Eligibility, National Status, International Transfer and Age of Players.

## 17. LICENCES

- 17.1 FIBA "B" Licences for Players are subject to a payment.
- 17.2 If a club does not qualify for the next round of the competition, a FIBA "A" Licence for Foreign Players may be requested upon cancellation of the FIBA "B" Licence for Players. This procedure is valid only as long as the player continues to play with the club.

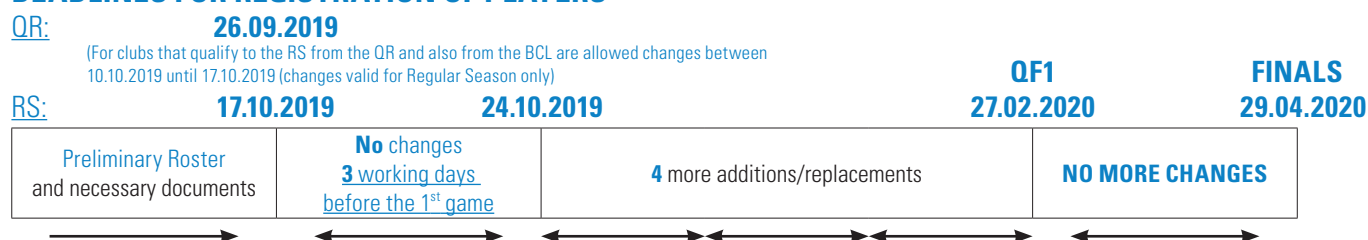
## 18. PRELIMINARY ROSTER

- 18.1 National Federations should maintain in the FIBA Management and Administration Platform (MAP) all Preliminary Rosters for clubs participating in FIBA European Club Competitions.
- 18.2 The Preliminary Roster will open in the FIBA Management and Administration Platform (MAP) sixty (60) days prior to the start of the competition.
- 18.3 All necessary documents to establish the eligibility of players must be uploaded in the FIBA Management and Administration Platform (MAP) by the given deadlines:  
Qualification Round: Preliminary Roster opens on **Saturday 3<sup>rd</sup> August 2019** and closes on **Thursday 26<sup>th</sup> September 2019**  
Regular Season: Preliminary Roster opens on **Saturday 24<sup>th</sup> August 2019** and closes on **Thursday 17<sup>th</sup> October 2019**
- 18.4 The Preliminary Roster is considered as being "final and irrevocable" at noon three (3) working days before the first game of the Qualification Round and the Regular Season.
- 18.5 Only the FIBA Europe date is valid for the above-given deadlines regardless of whether the club changes the date of the first game at the Draw.

## 19. PROCEDURE FOR CHANGES

- 19.1 Any changes must be made by the club through its National Federation.
- 19.2 For clubs that qualify for the Regular Season from the Qualification Rounds and also from the Basketball Champions League changes may be made from **Thursday 10<sup>th</sup> October 2019** until **Thursday 17<sup>th</sup> October 2019** (changes valid for Regular Season only).
- 19.3 Up to four (4) players of any given nationality may be changed on the Preliminary Roster from **Thursday, 24<sup>th</sup> October 2019** until **Thursday, 27<sup>th</sup> February 2020**, three (3) working days before the first game of the Quarter Finals.
- 19.4 However, any of those four (4) additions/replacements to the Preliminary Roster must be made three (3) working days before the first game of the additional/replaced player.  
 Example: Game date Wednesday, 20<sup>th</sup> November 2019, documents must be received by no later than Thursday, 14<sup>th</sup> November 2019.

## DEADLINES FOR REGISTRATION OF PLAYERS





## VI. FINANCES

### 20. GENERAL FINANCIAL PROVISIONS

20.1 Officiating fee (net of all deductions) for commissioner, referees, referee coaches

#### Qualification Round

Referee (per game) EUR 300

Commissioner (per game) EUR 250

#### Regular Season, Second Round

Referee (per game) EUR 400

Commissioner (per game) EUR 250

#### Play-Offs (Round of 16, Quarter-Finals, Semi-Finals, Finals)

Referee (per game) EUR 500

Commissioner (per game) EUR 300

Referee Coach (per game) EUR 300

The Host Club shall take care of all logistics (transportation, accommodation, fees, meals) of the Referees and the Commissioner. No other involvement or interference (e.g. entertainment program) by a Club in the Officials' schedule and logistics is allowed. The booking of flight tickets directly by the Officials shall only be done upon approval of the host club. FIBA Europe may issue detailed guidelines governing the relation between clubs and Officials

The host club will be responsible for paying all officials' expenses.

20.2 "B" Licences for Players are subject to a payment to FIBA Europe

"B" Licences for Players (per player) EUR 300

20.3 All participating clubs shall pay to FIBA Europe:

Financial guarantee (deposit) EUR 10,000

20.4 FIBA Europe will cover the cost of **two (2) floor stickers** for all participating clubs **in the Regular Season**.

Any additional set (EUR 550 plus shipping costs) will be invoiced to the club.

20.5 Terms of Payment to FIBA Europe and/or the entity designated by FIBA Europe.

20.5.1 In accordance with the tax regulations in force in the Federal Republic of Germany, invoices may be subject to German Value Added Tax (VAT).

20.5.2 Moreover, fees and dues, rights, fines or any other amounts invoiced must be paid to FIBA Europe and/or the entity designated by FIBA Europe in full, i.e. **without any deductions** (bank charges, etc.) and on receipt of invoice (except registration fees and insurance fees which are due on the given dates).

20.5.3 Any redistribution of income to the participants will be made in accordance with the present German tax regulations.

20.5.4 The host club is responsible for customs clearance and all related costs of shipments from FIBA Europe. The host club must also provide FIBA Europe with all the necessary information and/or documentation for the customs clearance. Any costs relating to missing information or incomplete information/documentation will be charged to the host club.

## VII. GENERAL NOTE

In addition to these Regulations, all provisions of the FIBA Europe Competitions Regulations, the Regulations governing the FIBA Europe Club Competitions and the Official Basketball Rules are valid for this competition. In case of conflict or discrepancy, the present Regulations will prevail.

The respective National Federations shall assist FIBA Europe and its Executive Director in supervising the organisation of the games of the Finals both before and after they have taken place.

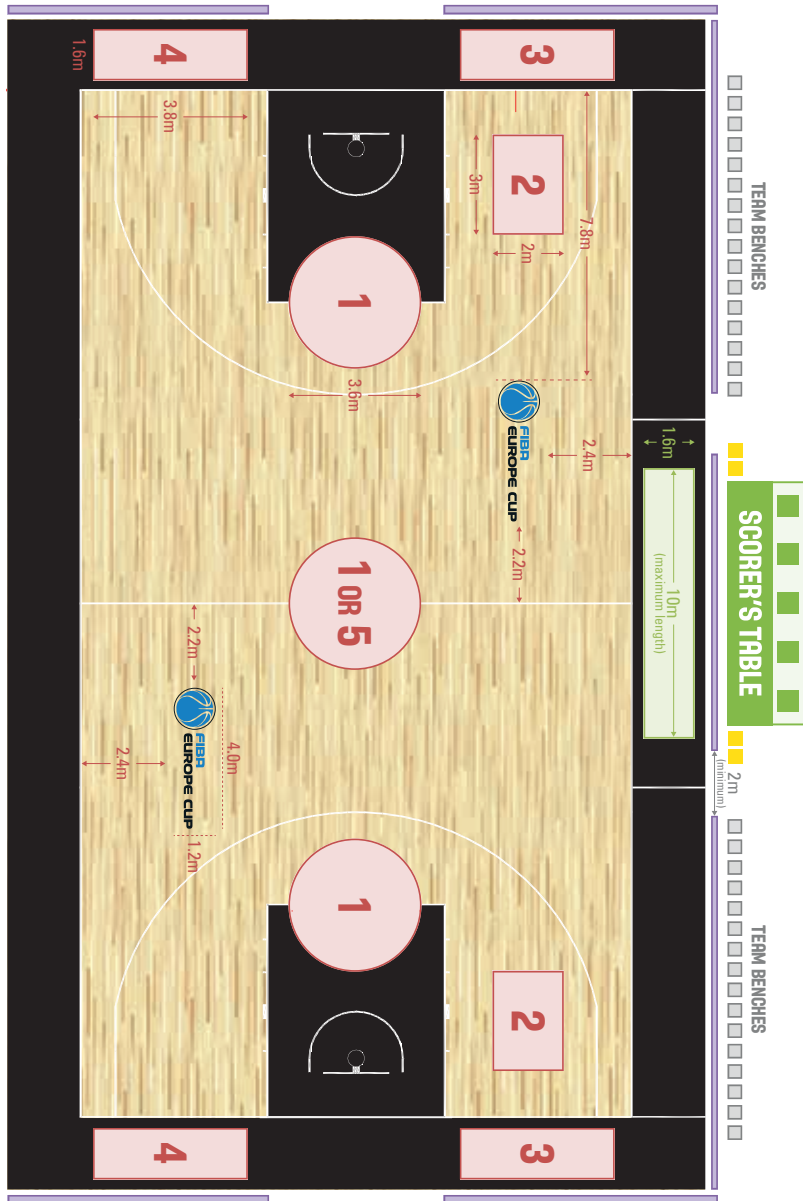
FIBA Europe will provide organisational details and a list of equipment regarding the Finals for the **FIBA Europe Cup (FEC)**. All requirements are obligatory for the organising club.

## VIII. SUMMARY OF DEADLINES

	<b>01.07.2019</b>	Registration of club by National Federation
Art. 7, 7.2.2	<b>08.07.2019</b>	Registration of club: Arbitration Agreement Playing hall information
Art. 7.2.2	<b>01.09.2019</b>	Official name of club and colours for home and away uniforms
Art. 18	<b>26.09.2019</b>	Qualification Round: Preliminary Roster
Art. 18	<b>17.10.2019</b>	Regular Season: Preliminary Roster
Art. 19.2		Clubs qualified for the Regular Season from the QR and the BCL are allowed changes between 10.10.2019 and 17.10.2019
Art. 19	<b>From 24.10.2019 until 27.02.2020</b>	<b>Four (4)</b> players can be changed on the Preliminary Roster
Art. 19	<b>28.02.2020</b>	<b>No more changes</b> to the Preliminary Roster

## IX. ANNEX I: COURT LAYOUT OF THE FIBA EUROPE CUP (FEC)

**Note:** This court layout is not valid for the FEC Finals. A detailed court layout will be provided to the host clubs of the Finals at a later stage.



Positions 1 to 5 are advertising possibilities for the host team.  
Spaces with the same numbers must contain identical advertising (design, size and sponsor).

- Host Country, Host City or Arena Branding (when applicable)

FIBA Europe Cup sticker on the right bottom corner (facing the basket) of both backboards.

- Advertising Boards

## **21. FIBA LOGO & FIBA EUROPE CUP LOGO**

- 21.1 The FIBA Europe Cup logo must be put as a link on every club's website fourteen (14) days prior to the first (1st) game.
- 21.2 FIBA Europe will deliver one (1) FIBA Europe Cup (FEC) flag displaying the competition logo to each club. The flag will be free of charge for the club. The flag must be displayed prominently in the gym during the game.
- 21.3 FIBA Europe will deliver two (2) floor-stickers displaying the competition logo to each club. The provided floor stickers must appear on the playing court as shown in Annex I.
- 21.4 The FIBA Europe Cup (FEC) logo shall be displayed as a regular part of the advertising sequence on all of the rotating/digital advertising boards. FIBA Europe will provide the clubs with the correct layout to use on the rotating/digital advertising.
- 21.5 As a minimum standard, it is compulsory to use rotating boards or LEDs during all games of the Regular Season and Second Round of the competition and LEDs from the Round of 16 until the Finals.
- 21.6 The competition backboard stickers must appear on the lower right corner (when looking at the basket) of each backboard.
- 21.7 The players' shirts must bear the competition logo.
- 21.8 The competition logo must appear on the backdrop during press conferences.
- 21.9 All printed material and tickets must bear the competition logo.

## **22. STANDARDS**

- 22.1 No official national anthems will be played at the games.
- 22.2 The FIBA "official song" must be played during all games according the official protocol as provided by the Offices of FIBA Europe.
- 22.3 Coach, assistant coaches and all other people on the bench other than the players and any person having specific working duties such as a physiotherapist, are required to be formally dressed.
- 22.4 Hotels and hospitality must be of good quality.
- 22.5 The Commissioner will contact the opponents to ensure accommodation and food standards are appropriate.
- 22.6 The Arenas must fulfil the required standards according to the Regulations.
- 22.7 A FIBA Europe Representative might visit the facilities to ensure the high level required.
- 22.8 The official FIBA statistics software and the Digital Scoresheet must be used for all games.

## **23. OFFICIAL SPONSORS**

- 23.1 Each club, which does not already have access to rotating or digital boards, will acquire them for all games as stated in the Regulations.
- 23.2 Every arena must have a minimum of twenty-eight (28) meters of advertising boards. The camera must be positioned opposite the advertising boards to give maximum exposure for sponsors.
- 23.3 The clubs agree to guarantee at least three (3) lines for FIBA sponsors. If the sponsors have not been secured, the lines will be available for the Clubs' own use.

## **24. GAME VIDEOS ONLINE PLATFORM**

- 24.1 The home team will hand over to the opponent the USB of the game before they leave the venue.
- 24.2 The home team will upload the game video **within 24 hours** to the online platform provided by FIBA Europe.
- 24.3 Third parties will be able to download game videos from the online platform provided by FIBA Europe

**Note:** Using this platform is mandatory for all clubs

## **25. GENERAL PRINCIPLES**

- 25.1 All games will be officiated by three (3) referees.
- 25.2 There will be a standard presentation of players at all games according to the standard of FIBA Europe.

## **26. FINANCIAL DISTRIBUTION**

26.1 There is no registration fee for the participating clubs; a deposit of €10.000 will be required.

Any **FEC** net income derived by the entity designated by FIBA Europe will be distributed as follows:

- ↘ 48 % for the Regular Season teams (1% each)
- ↘ 8 % for the Quarter-Finals losers (2% each)
- ↘ 6% for the Semi-Finals losers (3 % each)
- ↘ 6% for the Runner-Up
- ↘ 15% for the Winner
- ↘ 17 % for FIBA Europe/entity designated by FIBA Europe.

## **X. MEDIA AND BROADCAST**

### **27. PREAMBLE**

Every game organised under the auspices of FIBA Europe, be it at club or national team level, must adhere to same standards in regard to media operations and services as well as media related obligations of the organising Federation and/or club (“Organiser”) towards FIBA Europe / FIBA.

All media obligations described below may be subject to updates, based on decisions by the FIBA Europe Board or the evolution of the relevant competitions. The FIBA Communications office (communications-europe@fiba.com) shall inform the Organisers in due time of any such updates.

### **28. MEDIA AND BROADCASTING RIGHTS**

FIBA Europe/FIBA is the sole owner of all media and broadcast rights for all FIBA Europe competitions, including all digital and internet rights, and it may, in its sole discretion, transfer part or all those rights to the Organisers.

The distribution or transfer of such rights will always be specified in writing in related event guidelines and/or manuals or clearly defined under the specific competition regulations.

For the season 2019-2020 in particular, all teams and/or clubs can conclude broadcasting deals in their territory for their home games and keep all related revenue (the two legs of the Final are excluded).

FIBA Europe makes active use of modern technology for the promotion of the sport of basketball and the FIBA name, for example by means of websites, video material and/or social media. To that end, FIBA Europe has the right to use any basketball-related information material produced by or available from National Federations affiliated to FIBA, clubs, or LOCs including, but not limited to, results, photographs, films and other information on the basketball activities in the respective country/competition in printed form or by other electronic means (e.g. a National Federation’s, league or club website).

- FIBA Europe shall have the right to link up to any website produced by a National Federation affiliated to FIBA, clubs or LOCs.
- National federations affiliated to FIBA, clubs or LOCs are permitted with prior approval from FIBA Europe to make use of such information for non-commercial purposes.
- National federations affiliated to FIBA, clubs or LOCs must show the primary FIBA logo on their own Web site and must create a link up to FIBA Europe’s website.
- The creation of a website for a given FIBA Europe competition shall be done by FIBA Europe.
- If a live or delayed broadcast (TV) signal is available for any given FIBA Europe competition and/or game, FIBA Europe may request the free delivery of this signal on a pan-European satellite, in digital format as Live (“stream”) and/or after the game (“VOD”).
- FIBA Europe may also request broadcast quality copies of footage of an entire game or parts of it in different formats (e.g. digitised copy or broadcast tape).

### **29. RIGHTS TO IMAGES**

FIBA Europe and the National Federations and/or clubs involved in FIBA Europe competitions have the right to use photographs or video material of players, officials, etc. taken during those official FIBA Europe competitions for communication, marketing, media and other licensing activities.

In the event that, for legal reasons, such use requires the consent of a particular individual, the National Federation or club involved must ensure that such consent is obtained from or waived by the individual. FIBA Europe may require a specific form to be signed by the individual to this effect and be returned to FIBA Europe.

### **30. TV AND STREAMING OBLIGATIONS AND OPERATIONS**

Specifically, for the FIBA Europe Cup 2019-2020 season the following apply (guidelines will be provided prior to the start of the season):

- All clubs must deliver live feed of their home games for streaming on the official digital channel(s) of FIBA.
- In particular they must deliver a stream of their home games in the Regular Season; Second Round; Quarter-Finals; Semi-Finals.
- The two clubs reaching the Finals must deliver a full TV signal and a satellite uplink (guidelines will be provided separately).
- The minimum production standard for streaming is 2-cameras (1 wide angle and 1 close-up).
- Production using unmanned, automated (robotic) cameras will not be allowed/accepted.
- All organisers can conclude broadcasting deals and produce their home games for TV, retaining related income from national territory rights.
- Organisers can either encode that TV signal to deliver the official streaming or use a separate production.

- All games must be produced using graphics (minimum acceptable standard is score; clock; shot-clock).
- Only the official FIBA graphics or event-specific TV graphics can be used. FIBA Communications will always provide the official TV graphics templates and other production-related guidelines such as competition-related graphic elements and running orders (rundowns).
- FIBA Europe will exploit its rights through its marketing department or a subsidiary created for this purpose. This includes but is not limited to, first, second and third-party rights of a game produced for TV in any of its competitions.
- If a game is produced for TV the home club and their broadcaster are obliged to provide an uplink to a satellite for any of the visiting clubs or third parties wishing to televise the game and who should pay related technical costs (unless a reciprocity deal between two broadcasters/clubs is reached). This satellite feed shall be given free of any charge to FIBA Europe if requested by it.
- If a game is nominated as Game of the Week or in case of special TV-related projects a maximum of two (2) FIBA Communications staff might be in attendance. They will arrive the day before the game and the club shall cover their related expenses, e.g. accommodation, for up to two (2) nights.

## **31. TEAM PRESS OFFICERS**

All Organisers are obliged to designate a person to be responsible for all media operations (Team Press Officer). They shall inform FIBA Communications office of this person's name and contact details in due course.

It is the Press Officer's duty to welcome the journalists, handle all media needs before, during and post- game including the moderation of the post-game press conference.

The Press Officer will work in close co-operation with the FIBA Communications department and inform them on a regular basis of all news regarding his/her team, such as quotes, injuries, player transfer etc.

Each Press Officer is responsible to always send information, including postgame quotes of his/her respective team, regardless whether it was the home or away team.

## **32. VENUE MEDIA OPERATIONS**

### **32.1 MEDIA ACCREDITATIONS**

Media accreditations for individual games are care of the Organisers, however FIBA Europe reserves the right to advise the Organisers on the method used to accredit media for a particular game.

For all competitions in a tournament format, the accreditation process is the responsibility of FIBA Europe who may or may not pass that on to the Organisers.

### **32.2 MEDIA SEATING**

In addition to the seats reserved for spectators, a sufficient number of seats equipped with a work surface (tabled-seats) must be reserved for journalists in a media tribune in every venue.

### **32.3 MEDIA WORKING ROOM**

The Organisers shall provide, within the area of the hall and close to the media tribune, a working area reserved entirely for the media, equipped with tables, power outlets and high quality broadband internet.

### **32.4 MIXED ZONE**

The Organisers shall provide a Mixed Zone where the media meet the players to contact interviews, following the game. This area should be adjacent or very close to the exit of the players from the court, in a quiet, well-lit location and preferably close to the other media areas.

### **32.5 MEDIA PARKING**

Sufficient parking space shall be reserved for use by media and clearly marked in the venue parking area.

### **32.6 GAME PRESS KITS**

The Organisers will make a best effort to prepare and distribute a game press kit to the media, containing a maximum of information on the competition, the two teams, the venue, the commissioner/technical delegate and game officials, the time of the game and general information concerning the hall and the venue.

### **32.7 GAME STATISTICS**

It is recommended that the official statistics of the game (box score) be distributed to the media in the media tribune, at the end of each quarter. Any other printouts (e.g. play-by-play, shot charts, etc.) can but do not have to be distributed.

### **32.8 INTERNET**

Full broadband internet should be available for use by the attending media in all venues and all games.



### **33. SOCIAL MEDIA**

The Organisers shall respect the FIBA Europe policy of the relevant competition on social media

### **34. TEAM MEDIA AVAILABILITY**

The following are mandatory for any competition for both home and visiting teams:

- ✎ Media minutes at training sessions: the training sessions are by definition closed to the public and the media unless requested otherwise by a team. Even if a training session is closed to the media the last ten (10) minutes should be opened to photographers and camera crews while the coaches and players must make themselves available for media interviews at the end of each training session. For shorter sessions of sixty (60) minutes or less, only the last five (5) minutes are media minutes.
- ✎ Post-game press conference: no later than fifteen (15) minutes after the game the Head coach plus a player who played a significant part in the game must attend a post- game press conference (in a home and away format: the visiting team attends first, followed by the home team).
- ✎ The press conference must be conducted in English and, where possible, in the language of the home team. It is the home team's responsibility to provide a translator in the correct language to facilitate the press conference. Teams are responsible for providing translation to/from English for those team members who attend press conferences but do not speak English.

### **35. PRE-SEASON AND GAME DAY OBLIGATIONS**

Unless indicated otherwise in competition-specific manuals or guidelines all teams must provide the following:

#### **35.1 PRE-SEASON**

- ✎ High quality headshots of their players and coaching staff prior to the start of the season.
- ✎ Their team/club logos in high quality vector format.
- ✎ Contact details of their Press Officer and their streaming and/or broadcasters.
- ✎ Roster updates.
- ✎ Other information about their team/club as requested by FIBA Communications.

#### **35.2 GAME DAY PHOTOS**

- ✎ During game days a minimum of eight (8) photos by/during half-time in the game, including key players from both the home and away team. A further minimum of eight (8) photos must also be submitted following the game. Good quality pictures of off the ball action are also acceptable. Photos of the crowd, post-game celebrations etc. can be submitted but do not count towards the eight obligatory photos.
- ✎ The FIBA BBM must be used to submit photos. The photographer assigned by the club/federation/FIBA will be given access to the BBM and instructions on how to upload the photographs. The photos must be in .jpg format as follows:
  - ✎ Horizontal photos minimum dimensions: 1300 x 900 pixels.
  - ✎ Vertical photos minimum dimensions: 800 x 1100 pixels.
  - ✎ Minimum resolution: 72 dpi
  - ✎ Subject(s) must be in focus, even in narrow depth of field of situations (e.g. when shooting with a telephoto lens)
  - ✎ Subject(s) must be well lit and in clear view (not hidden behind bodies of other players, spectators etc.)
  - ✎ No empty seats should be visible in any of the photos
  - ✎ No empty spaces (walls) should be visible in any of the photos
  - ✎ Photos should NEVER be watermarked
  - ✎ No cropping, no shrinking of the original file (colour correction is acceptable but not necessary)

Failure to comply with the above may incur administrative fines (as per Article 70.10 of the Regulations for European Club Competitions).

#### **35.3 POST-GAME QUOTES**

Team Press Officers are responsible to forward to FIBA Communications post-game quotes by their respective team's coach and at least one player after each game, home or away. Those quotes can be collected at official post-game press conferences or otherwise.

The quotes must be forwarded by email to [communications-europe@fiba.com](mailto:communications-europe@fiba.com)

Failure to comply with the above may incur administrative fines (as per Article 70.6 of the Regulations for European Club Competitions).



